

VIDYASAGAR COLLEGE FOR WOMEN
(39, SANKAR GHOSH LANE, KOLKATA – 6.)

Advertisement No. Recrut/NTS/2018

Date:04/06/19

- 1.Start date of Application: 6th June 2019.
- 2.Last date of submission of application along with scan copies of requisite documents.(Photo, Signature & payment receipt) 22/06/19.

Vidyasagar College for Women invites applications for the post of following non-teaching positions from Indian Nationals having requisite qualification and experience as per recruitment rule of the department of Higher Education, Govt. of West Bengal.

Sl. No.	Name of the post	No. of post	UR/SC/ST/OBC	Pay Band	Grade Pay
1.	Clerk, L.D.Gr.C	3	UR-2. SC-1.	5400- 25200	2600
2.	Electrician cum Caretaker Gr.-D	1	UR	4900- 16200	1800
3.	Peon Gr.-D	1	UR	4900- 16200	1700
4.	Laboratory Attendant. Gr.-D	5	UR-3. Sc-1.ST-1	4900- 16200	1700
5.	Guard. Gr.-D	1	UR	4900- 16200	1700
6.	Karma Bandhu	1			

Educational Qualification:

- a) **Clerk** – Madhyamik, or equivalent examination , Knowledge in computer.
- b) **Electrician cum caretaker** – Class VIII Pass with two years experience as per Govt. rule.
- c) **Laboratory Attendant / Peon/Guard** – Class VIII Pass with experience as per Govt. rule.

Application Fee Rs.150/-(For General Candidate)
Application Fee exempted for SC/ST candidate.

Age Limit as on 01/01/19 :- For General Candidate upto 40 years,SC/ST relaxation of 5 yrs.as per Govt. norm.

Selection procedure as per Government Rule .

For Group C Post.

- a) Written examination for 150 marks (Mathematics, English and Mental Aptitude)
- b) Computer Application test for 50 marks.
- c) Interview for 20 marks.
- d)Candidates engaged in contractual or temporary mode in the concerned college for a period of more than 2 years shall get additional 5 marks for work experience in interview as compared to other candidates provided the candidate is within the prescribed age limit.
- e) Persons having knowledge in computer operation in MS Office may get preference.

For Group D Post.

- a) Interview for 30 marks.
- b)Candidates engaged in contractual or temporary mode in the concerned college for a period of more than 2 years shall get additional preference.
- c)Persons having knowledge in computer operation in MS Office may get preference.

General Instruction:

1. Scanned application must be submitted online at- office@vcfw.org
 2. Seperate application should be submitted against each post.
 3. The applicant has to download the bank challan from the website and deposit the application fee along with bank charge to any branch of **Bank of Baroda, Kolkata A/C Number : 00250200000463**
 4. The scanned copy of the deposit receipt has to be uploaded with the application.
 5. Self attested photocopies of the relevant documents like age proof certificates, educational qualifications SC/ST certificate, experience certificate to be submitted along with hard copy of the application form at the time of written test/interview before the interview board. All original documents to be produce for verification at the time of interview.
- In case of any anomaly for during the verification the candidature of the candidate will be cancelled.
- Candidate are requested to being downloaded admit card at the time of written test.
- Submission of application does not guarantee a call for interview.

VIDYASAGAR COLLEGE FOR WOMEN
(39, SANKAR GHOSH LANE, KOLKATA - 6.)

Phone No. 033-2241-8889

Website: www.vcfw.org

(NAAC ACCREDITED)

Application for recruitment of Non-Teaching Staff .

Application No :

Post Applied for :

Date:

For office use only	
Checked and verified	
Sign. Of Authorized person	Sign. Of Authorized person

photo

sign.

- 1 NAME (Capital Letter) :
- 2 FATHER'S NAME :
- *3 DATE OF BIRTH :
- 4 GENDER :
- 5 ADDRESS :
- A) PRESENT :

- B) PERMANENT :

- 6 PHONE NO. :
- 7 E.MAIL ID :
- 8 MARITAL STATUS :
- 9 NATIONALITY :
- 10 RELIGION :

*11 CATEGORY : Gen/SC/ST

12 MOTHER TONGUE :

*13 AADHAR NO :

*14 EDUCATIONAL QUALIFICATION :

Examination	Subjects	Year of Pass	Remarks

*15 ANY OTHER INFORMATIONS: (Detail of previous employment/experience)

*16 KNOWLEDGE IN COMPUTER : YES/NO

I hereby declare that all the information made in this form are true. Any discrepancy shall be liable for cancelation of my candidature.

Full signature of the applicant with date

***N.B:** Original of all relevant documents should be produced at time of written test/interview for verification

****Last Date of application:22/06/2019**

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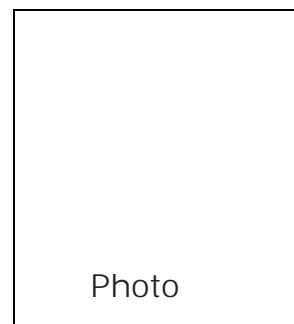
Website: www.vcfw.org

(NAAC ACCREDITED)

ADMIT CARD

DATE OF EXAMINATION:

WRITTEN TEST FOR THE POST OF CLERK (GROUP - C).



Photo

sign.

NAME :

ADDRESS :

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Phone No. 033-2241-8889
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BANK CHALLAN
Bank of Baroda, Kolkata
A/C Number : 00250200000463

Received Rs..... (.....) only
from

NAME :.....

ADDRESS :

.....

Receiving Authority for Bank.