



VIDYASAGAR COLLEGE FOR WOMEN

NOTICE

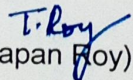
A meeting of the IQAC will be held on 01.06.2021 at 11 a.m. in the IQAC room to consider the following agenda.

Members are requested to attend the meeting.

**Agenda :**

1. Observation of World Environment Day in collaboration with Green Club of the college.
2. Collection of data for preparing AQAR 2020-2021
3. Online IQAC-students meeting for taking direct feedback from the students
4. Miscellaneous

Date : 24.05.2021

  
(Dr. Tapan Foy)  
Co-ordinator, IQAC



Proceedings of the meeting dated 1.6.21.

Google Platform

**Members present**

1. Dr Rupali Chaudhuri
2. Dr Tapan Roy
3. Dr Patrali Ghosh
4. Dr Molly Ghosh
5. Dr Pradipta Mukherjee
6. Dr Moumita Ash
7. Dr Amit Mahata
8. Dr Shyamal Bhar

It is resolved that a webinar will be organized by IQAC in association with Green Club to observe World Environment Day. Two eminent Speakers namely Soumik Panja of University of California and Dr Priya Banerjee of Rabindra Bharati University will deliver their lectures on .... On google meet platform. All the teachers, non-teaching staff, students and other associates of the college may participate in the webinar. Shamayita Banerjee, SACT faculty of Dept of Environmental Studies will prepare the flyer and also will conduct the sessions. It is also resolved that all the departmental seminars and cultural activities will be organized online so far as practicable during pandemic.

Dr T Roy asks all members to complete collection of required data for 20-21 AQAR. It is also directed by him that we have to fillup data of AQAR of 19-20 taking data upto December 2020 following NAAC guidelines. As due to pandemic and lock down the total academic schedule of Calcutta University Examinations has got delayed and consequently the result has published in the months of October and November, instead of July 20-21, the AQAR of 20-21 will be limited to January to June of 2021 along with last six months of 2020.

Principal Dr Chaudhuri and Coordinator of IQAC Dr Roy discussed the matter of covering the syllabus of each semester of different departments through online classes and they decided to fix an online meeting with students where they will directly take the feedback of online classes from them. It is decided to fix separate meetings with each department virtually where r Roy and Dr Chaudhuri will be with the students to know about their grievances, if any. The matter is discussed with all iQAC members and every member shared their views in this respect. Besides the program of online feed back form filling this is an endeavor which has been taken as a measure to improve the quality of teaching-learning process.

The meeting ends with vote of thanks to the chair.

*T. Roy 01.06.21*  
**DR. TAPAN ROY**  
Co-Ordinator, I.Q.A.C.  
VIDYASAGAR COLLEGE FOR WOMEN  
Kolkata





VIDYASAGAR COLLEGE FOR WOMEN

NOTICE

A meeting of the IQAC will be held on 23.08.2022 at 11 a.m. in the IQAC Room, New Building to consider the following agenda.

Members are requested to attend the meeting.

**Agenda :**

1. Matters related to uploading AQAR 2020-21.
2. Formation of Internal Complaints Committee (ICC)
3. Matter related to CAS
4. Matters related to State Level Conference held on 12<sup>th</sup> August, 2022
5. Matters related to National Conference will be held on 15-16 September, 2022
6. Miscellaneous

Date : 20.08.22

*Tapan Roy*  
Sd/-

(Dr. Tapan Roy)  
Co-ordinator, IQAC



23.08.2022.

## IQAC and NAAC

Members present :

1. Chandrani 23.08.22.
2. Tapan Roy 23.08.22
3. ~~Chandrani~~ - 26/8/22
4. Pradipta Chakraborty 23.8.22.
5. Molly Ghosh.
6. Partrali Ghosh 23.8.22
7. Namita Ghosh 23.8.22
8. Amit Mahata 23.8.22
9. N. Saha 23/8/22

### Proceedings of the meeting dated 23.08.2022

Discussed the matter related to collection of AQAR data. All the criterion heads report that they will be collecting data to upload AQAR for 20-21 through data committee and also by themselves and trying to accumulate different reports from various departments and committees for uploading in website, which helps to create links for AQAR. Convener Dr T Roy explains how to prepare data taking help from college office.

Following the guidelines laid down by UGC, IQAC is unanimously proposing the following names to form ICC. The names are:

Dr Sudipa pandit ( Chemistry) presiding officer

SmtSwarnali Mishra Govt. nominee GB

Dr Patrali Ghosh ( Philosophy )

Dr Sukanta Patra ( Librarian )

Shri sayandeb Sinha ( Head clerk )

Shreya saha (5<sup>th</sup> sem student )

Eva ghosh( 3<sup>rd</sup> sem student )

These names will be sent to GB for approval.

According to the applications of the incumbents or of the following teachers who have submitted CAS papers are scrutinized by IQAC members.

The CAS applicants are ; Uday Bhanu Paramanick ( Physics 1-2), Joydip Ghosh ( History 1-2), Atri saha ( Political science 1-2), Ganesh Hembram ( Bengali 1-2 ), Amit Mahata ( Zoology 1-2 ), Shinjini Gan chowdhury ( History 1-2 ), Sudakshina Ghosh( Zoology 1-2 ), Abhaya Dutta ( physiology 1-2 ), Chaitali Banerjee( Zoology 1-2 ), Sugato Gupta (Mathematics 1-2 ), Arnab Kayal ( Political science 1-2 ), Swarup Saha ( Geography 1-2), Sayantani Bala (Philosophy 1-2),

A State Level Conference has been organized in collaboration with NAAC, Bangalore for which the consent of NAAC has been received. The title of the conference is : Chice Based Credit System : A New Dimension to Higher Education. The conference will be held in blended mode. The date is scheduled on 12.08.2022. We have invited Dr T Ravichandran of IIT Kanpur, Dr Konda Nageswara Rao of Osmania University, Shri Debasish Biswas of C.U. Another distinguished speaker's name will be suggested by NAAC within a few days. The following members are selected to work in the organising committee for execution of the conference. The members are:



Dr Pradipta Mukherjee – Convener

Dr Molly Ghosh - Secretary

Dr Sankar Baksi- Treasurer

Dr Maitrayee Basu Ray, Dr Minakshi Ghosh, Dr Sudakshina Ghosh, Dr Chaitali Banerjee, Shamreen Naaz, Dr Swarup Saha, Rajib Pradhan, Dr Somshankar Ray, Dr Patrali Ghosh, Keka Das, ( Members )

The budget of the conference has been placed as follows:

Honorarium =  $4 \times 2000 = 8000$

G suite cost = 1250

Auditorium décor and flowers 2000

Refreshment  $100 \times 100 = 10,000$

Printing and stationary = 2000

Misc. = 1750

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**Total = 25000**

Discussed the matter related to National Level Conference in collaboration with NAAC, Bangalore planned to be held on 15-16 Sept 2022 on New NAAC guidelines for AQAR, I/QA , SSR and Quality Enhancement in Higher Education. Dr Maitrayee Basu Roy will act as organising secretary and Dr Pradipta Mukherjee will act as convener of the same. A financial assistance of Rs. 30000/ has been asked to NAAC . There will be provision for paper presentation and also of publication of seminar Proceedings. The discussion about further financial assistance will be done in the next meeting.

The meeting ends with vote of thanks to the chair.

### Action taken report

On the basis of online meeting (17.06.2021) with students and taking into account the problems shared by them IQAC convener and principal organized a meeting with departmental heads to discuss the issues. The problems of each department were separately discussed and the HODs were advised to hold departmental meetings for preparing plan of action to resolve the issues and also to report the same to IQAC convener. It has been decided that no online class will be held after 3pm considering students demand. It is decided that the college hours can be stretched up to 3 pm only. HODs were also advised to prepare a report of online classes taken, including attendance and outcome of each class and to submit the same to IQAC.

*Rupali Chaudhuri, 05.09.21*  
(Dr. Rupali Chaudhuri)  
Principal, VCFW  
Principal  
Vidyasagar College for Women  
Kolkata-700008

*Tapan Roy 05.08.21*  
(Dr. Tapan Roy)  
Co-ordinator, IQAC  
Co-Ordinator, I.Q.A.C.  
VIDYASAGAR COLLEGE FOR WOMEN  
Kolkata





VIDYASAGAR COLLEGE FOR WOMEN

NOTICE

A meeting of the IQAC will be held on 31.08.2021 at 10 a.m. in the IQAC Room, New Building to consider the following agenda.

Members are requested to attend the meeting.

Agenda :

1. Action taken against feedback responses from all stakeholders 2020-21
2. Future plan for the next academic year.
3. Miscellaneous.

Date : 23/08/2021

*T. Roy*  
(Dr. Tapan Roy)  
Co-ordinator, IQAC



31-08-2021

## Members present

1. Chandhri 31.08.21
2. Tapan Roy 31.8.21
3. Patrali Ghosh
4. Mally Ghosh
5. Noumita Ash
6. Shyamal Bharg
7. Pradyot Mungaj 31.8.21.

### Resolution of the meeting dated 31.08.2021

1. The following actions and measures have been taken after analyzing the feedback report taken from all the stake holders.

- i. To maintain the cleanliness in a better way we have engaged a new sweeper. The entire campus has been sanitized periodically with local corporation initiatives and also with the help of private agencies. Green Club members also took drives to plant more trees and to maintain the old trees in the campus.
- ii. More books and journals have been enlisted for purchase taking lists from HODs to meet needs of teachers and students.
- iii. Teachers and different committees of the college are encouraged to organize webinars on different relevant issues for students.
- iv. Periodical psychological counseling is done by professional Counselor for different semester through online sessions to eradicate depression and anxiety of students due to lockdown.
- v. Career counseling has been emphasized by the committee members for the students to have a clear vision about future prospect of job, Online jobs, work from home etc.
- vi. Alumni association is directed by the IQAC to involve present students more in number and to engage themselves in different welfare initiatives for the local people.
- vii. It has been resolved that after lockdown Computer training by Webel will be strengthened after lock down period.
- viii. To enhance hostel facilities a huge concession is approved by the college for all the boarders on the due fees. All the facilities that has got damaged by Amphan Disaster are resumed.

2. Future Plan for the next academic year (2020-2022)

- i. To introduce employability-oriented certificate courses and courses on competitive exams.
- ii. Collaboration/linkages for Faculty Exchange and Students Exchange Programmes with neighbouring colleges.
- iii. To introduce Soft Skills Training Programmes.
- iv. To start certificate course on English Language and Communication in collaboration with a reputed institute.
- v. To introduce Green Audit conducted by certified auditors.
- vi. To start outreach programmes and extension programmes in collaboration with NGOs.
- vii. To procure more e-journals, e-books and e-resources in the library.

3. NIL

T. Roy  
DR. TAPAN ROY  
CO-ORDINATOR, IQAC





VIDYASAGAR COLLEGE FOR WOMEN

NOTICE

A meeting of the IQAC will be held on 11.04.2022 at 12 noon in the IQAC Room, New Building to consider the following agenda.

Members are requested to attend the meeting.

**Agenda :**

1. Matter related to AQAR 2020-21.
2. Matter related to CAS.
3. Formation of different Committees
4. Matter related to Student's Magazine and Academic Journal.
5. Discussion on formation of a Data Collection Committee & Appointment of a Data-entry operator.
6. Matter related to Future plan for the Year 2022-23.
7. Miscellaneous

Date : 08.04.22

*T. Roy*  
(Dr. Tapan Roy)  
Co-ordinator, IQAC



## Members present in the meeting on 11.04.22

1. Chandini 11.04.22.
2. Tapan Roy 11.04.22
3. Swarnali Mishra 11.04.22
4. Manita Ash 11.4.22
5. Mehir Dam 11.04.22
6. Shyamal Behar 11.04.22
7. Prothama Raymandal . 11.04.22
8. Holly Ghosh 11.04.22.
9. Pradyoti Mukherjee 11.04.22.

### Proceedings of the meeting dated 11.04.2022

IQAC convener Dr. Roy reports that AQAR for 2019-20 has been submitted and he asked all the members to submit the data collected for 2020-21 by 22<sup>nd</sup> April, 2022.

Discussed the matter related to CAS of 11 teachers. Those teachers are notified.

Different committees have been formed to support academic and administrative works. This list of committees will be placed to GB for approval.

Discussed the matter related to students magazine and publication of Akshar, the teachers journal. Keka Das reports that all the works for Students magazine is done from her end as an editor and convener of the Students Magazine Committee and the same is waiting for print order. Somshankar Ray also reports that collection of articles is done and also editing is done. Quotations will be asked and the same will be notified in the website.

A data collection committee has been formed where Shamreen Naaz will be the convener and a suggestion of appointment of a data entry operator is placed.

Future plan for 2022-23 is discussed and decided the follows

- i) student exchange program
- ii) MOU with neighboring colleges
- iii) Strengthening Yoga and Sports facilities.
- iv) Arranging a job fair conducted by placement cell
- v) To enhance experiential and participating learning and inculcate such practices among students through Workshops, Exhibitions and direct interactive sessions
- vi) organizing seminars on entre

T. Roy





VIDYASAGAR COLLEGE FOR WOMEN

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A meeting of the IQAC will be held on 13.06.2022 at 11.30 a.m. in the IQAC Room, New Building to consider the following agenda.

Members are requested to attend the meeting.

**Agenda :**

1. Matters related to uploading AQAR 2020-21.
2. Future plan for the Academic Year 2022-23
3. Inclusion of external GB members name in the Committee form by IQAC.
4. Matter related to Solar Panel in Hostel Building.
5. Miscellaneous

Date : 08.06.22

*T. Roy*  
(Dr. Tapan Roy)  
Co-ordinator, IQAC



Members present in The IBAC meeting held on 13.6.22

1. Khandhuri 13.06.22
2. T. Roy 13.6.22
3. Swarnali Mishra 13.6.22
4. ~~Pradepta~~ Pradepta - 26.06.2022
5. Mihir Das 13.06.2022
6. Monmita Ash 13.06.2022
7. ~~Pradepta~~ Pradepta 13.06.2022
8. Pradepta Mukherjee 13.06.2022.
9. Mamay Ghosh. 13.06.2022.
10. Patrali Ghosh 13.6.22
11. Amit Mahata. 13.6.22.

Proceedings of the meeting dated 13.06.2021

1. IQAC convener Dr T Roy elaborately explains the data of different criteria as received from different criterion head and also discussed about the data due for preparing the AQAR 2020-21.
2. As an addition to the future plan for the present academic year it has been resolved that collaboration regarding the student exchange, seminars, conference, faculty exchange and also other relevant academic activities will be done with the following colleges. i) THK Jain College ii) Surendranath College iii) Vidyasagar College  
Principal is requested to contact HOI of the above mentioned college and to send proposals for the same to them
3. Following the GB president's advice IQAC resolves that one external GB member will be included in each subcommittee. Convener Dr. Roy will prepare a proposal for this to place in front of GB in the next meeting.
4. Discussed the matter relating to installation of solar panel in top of Hostel building at Vidyasagar Street. Proposals from different agencies will be invited to proceed the matter.
5. Discussed the matter of formation of Electoral literacy Club . The name of Arnab Kayal is proposed as the convener of this club where students of political Science will be the members initially and they will spread awareness about electoral rights and duties. ( Misc. )

T. Roy





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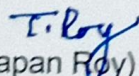
A meeting of the IQAC will be held on 02.07.2022 at 11 a.m. in the IQAC Room, New Building to consider the following agenda.

Members are requested to attend the meeting.

Agenda :

1. Confirmation of the previous IQAC meeting dated 13.06.2022
2. Matters related to State level seminar collaboration with NAAC.
3. Miscellaneous

Date : 24.06.22

  
(Dr. Tapan Roy)  
Co-ordinator, IQAC



02.07.2022

Members present:-

1. Rupali Choudhri 02.07.22
2. Tapan Roy 02.07.22
3. Molly Ghosh
4. Pradipta Mukherjee 2.7.22.
5. ~~Deba~~ ~~Rose~~ ~~2/7/22~~
6. Chaitali Banerjee 2.7.22.
7. Sudakshina Ghosh 2.7.22
8. Shamreen Naaz 2.7.22
9. Somshankar Ray 2.7.22.
10. Meenakshi Ghosh 2.7.22
11. Haikayee Basu Roy 2.7.22
12. Soukay Basu Roy 2.7.22
13. Monmika Ash 02/7/22

State level seminar in collaboration with NAAC has been finalized which is to be held on 12<sup>th</sup> of August 2022, online <sup>& offline i.e. (blended mode)</sup>. The co-ordinator of NAAC, Dr Pradipta Mukherjee has placed the names of speakers who have already consented to deliver their lectures on different slots. The chief guest and one of the resource person Dr. Debarish Biswas, IC of CU will be requested to come to college and to deliver his speech on both online and offline. The schedule has been fixed 10:30 - 2:30. The budget has been placed by the NAAC - co-ordinator which is of Rs. 20000<sup>five</sup> (Rupees Twenty thousand only).