YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1. Name of the Institution   Vidyasagar College for Women

- Name of the Head of the institution   DR SUTAPA RAY

- Designation   PRINCIPAL

- Does the institution function from its own campus?   Yes

- Phone no./Alternate phone no.   03322410345

- Mobile No: 7890955777

- Registered e-mail   office@vcfw.org

- Alternate e-mail   iqac@vcfw.org

- Address   39, SANKAR GHOSH LANE & 8A, SHIBNARAYAN DAS LANE, KOLKATA – 700006 & 36/1 VIDYASAGAR STREET, KOLKATA -700009

- City/Town   Kolkata

- State/UT   West Bengal

- Pin Code   700006

2. Institutional status

- Affiliated / Constitution Colleges   Affiliated

- Type of Institution   Women

- Location   Urban

- Financial Status **Grants-in aid**

- Name of the Affiliating University **University of Calcutta**

- Name of the IQAC Coordinator **Dr Tapan Roy**

- Phone No. **03322410345**

- Alternate phone No. **-**

- Mobile **7980404107**

- IQAC e-mail address **iqac@vcfw.org**

- Alternate e-mail address **office@vcfw.org**

3.Website address (Web link of the AQAR (Previous Academic Year)

https://vcfw.org/pdf/yearly-aqars/AQAR_2021-22.pdf

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://vcfw.org/academic-calendar.php

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.22**	**2012**	**10/03/2012**	**09/03/2017**
Cycle 2	**B++**	**2.79**	**2017**	**30/10/2017**	**29/10/2022**

6.Date of Establishment of IQAC **23/12/2017**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Zoology Sudakshina Ghosh	**Genetic Diversity, Population Structure of aedes mosquito and analysis of**	**WBDSTBT**	**2 (ongoing)**	**376111**

	Genotype diversity and evolution of Dengue virus			
Zoology Anasuya Majumder	Genetic Diversity, Population Structure of aedes mosquito and analysis of Genotype diversity and evolution of Dengue virus	WBDSTBT	5 (ongoing)	453400
Zoology Amit Mahata	Spatial distribution & physical chemical characterisation of the breeding habitats of Aedes aegypti in southern parts of West Bengal	WBDSTBT	2 (ongoing)	224000
Zoology Sanjib Saha	Diversity and impact of zoonotic strains of Vibrio Sp. In Aqua culture Scylla serrata In West Bengal	WBDSTBT	2 (ongoing)	230000

8.Whether composition of IQAC as per latest NAAC guidelines   Yes

- Upload latest notification of formation of IQAC

View File

9.No. of IQAC meetings held during the year   **7**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   View File

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Arranging seminars and workshops on NAAC Accreditation and designing all activities and documentations on the basis of guidance c given by state govt. selected mentors

2. Organizing State level and National level Conferences in collaboration with NAAC

3.Setting up of ICT enabled class rooms in the new building and set up of new lab of Geography Department

4. Introduction of add on courses and establishment of Knowledge Incubation Centre

5. MoU with various colleges and institutions

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
State Level Conference in collaboration with NAAC organized on 12.08.2022	**Done**
AQAR of 20-21 submitted on	**Done**

23.12.22	
Names of ICC suggested and sent to GB for approval	Done
CAS of 12 teachers and one Librarian	Under progress
Consent and confirmation received from NAAC to organize State Level Seminar	Done
National Level Seminar : Names of Org. secretary and Convener selected	Under progress
Submission of IIQA is under process	Under progress
Energy management (ISO-50001:2018), Environment management (ISO-14001:2015) and Quality management (ISO9001:2015) audit.	Done
NAAC committee has been formed consisting of one senior teacher as criterion head.	Done
Best practices of the institution: i) Green audit – Done, ii) Value Education for all –Under consideration iii) Value-oriented Street by Drama Club iv) Language and Communication Course – under progress v) Course on Entry-in-service - Done	Mostly done and others in progress
One week Tally Workshop	Done
UC of State Level Seminar	Submitted
National Seminar in collaboration with NAAC	Organized on 15-16 September, 2022
Financial Audit of 20-21, 21-22 and 22-23	Partially done
For preparation of SSR, our	Done

college got in touch with State Mentor Dr. Jaydeep Sarangi and seminar organized in collaboration	
Selection of new convener of Nari Samsad	Done
Inclusion of two educationists in IQAC	Done
Installation of Solar plant	Yet to be done
Green audit, Energy audit and Environmental audit	Done
CAS of various incumbents	Done
Financial audit of the FY 2020-2021	Done
Uploading of IIQA	Decision taken, to be uploaded by 31/03/2024
Preparation of SSR	Work in progress
Progress of SSR	Metric-wise update taken from criterion heads of NAAC team. Necessary suggestions were noted for implementation.
MOU activities (23 in number) with other institutions and colleges	Done
UC of National Level Seminar in collaboration with NAAC, submitted and financial assistance received from NAAC	Done
National Conference edited book of Proceedings	Published
New Add on Courses introduced	Courses completed
New Soft Skills/ Capacity Building courses introduced	Courses completed.

13.Whether the AQAR was placed before statutory body?   Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body of the college	18/07/2023

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

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Governing Body of the college	**18/07/2023**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	**17/03/2023**

15.Multidisciplinary / interdisciplinary

According to syllabus prescribed by university there is no scope for interdisciplinary studies other than language studies and environmental studies in CBCS system. According to NEP newly introduced in the year 2023 the institution offers inter disciplinary courses in various subjects, such as, Philosophy , Library science, Electronics. Environmental Science, History, Chemistry, Economics etc. It also includes multi-disciplinary couses in various subjects.

16.Academic bank of credits (ABC):

No system of academic bank of credits is introduced yet.

17.Skill development:

The College takes care of Skill Development of students through different programs as a part of syllabus (SEC paper) of each course. Apart from that. we offer two Computer courses, Basic and Advance Course in Computer application by Expert trainers from Webel at a very low fees. We also offer Beautician Course of 30 hours or more by an expert trainer from a reputed training School. The College also offers French Language Course for students , duration of which is 6 months where an Expert from a reputed University is appointed to train. We also provide self defense course of 30 hours conducted by a trainer. To enhance home making skills and encourage entrepreneurship, college arranges certificate course on baking. For physical well being of students, add on course on Yoga training has been incorporated to enhance the physical fitness of students. We organize competitions and exhibitions to enhance skills latent among

students. Science and arts exhibition has been organized where each department presented models and charts that have helped them to develop their all-round skills. A craft exhibition was curated where students showcased their skills of handicraft which may help develop their confidence and employability. Student seminars are organised to enhance a better level of interaction and communication.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Teachers use regional languages like Bengali and Hindi for classroom teaching. We encourage our students towards Indian values through songs, drama, poetry so that they may inculcate the essence of Indian culture and Indianness. We focus on each individual student so that no one suffers from barrier of language while understanding their subject. Bengali and Hindi are offered as Honours subjects and Sanskrit is offered as a general subject. College enourages the practice of screening Indian films that foster feelings of unity in diversity, introducing them to the vernacular, and helping them to connect to their roots. We celebrated Vidyasagar birth anniversary where an eminent personality delivered the Vidyasagar Memorial Lecture, on a topic that focused on the valuable aspects of our culturally and intellectually rich Bengali culture.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

In the newly implemented CBCS system, teachers place a strong emphasis on the outcomes of Core Courses and Skill Enhancement Courses, ensuring students grasp the full scope and potential of their studies. This approach fosters an ideal mindset towards course materials, equipping students for both internal and university examinations. Utilizing modern tools such as Microsoft Word and PowerPoint, alongside video lectures from globally recognized universities help to enhance the learning experience of the students. Teachers, guided by the University Board of Studies, tailor their methods to maximize the desired outcomes for each student by the course's completion. Proactively, students engage in their education, positioning themselves for advanced studies and employment opportunities. The acquired knowledge instills confidence and skills to navigate future challenges. This systematic process ensures a comprehensive educational experience, preparing students for success beyond the classroom.

20.Distance education/online education:

According to State Government's directive, the college teaching -
learning system is mainly offline. However, few departments
arrange online seminars/webinars. Teachers also participate in
online FDPs and other short-term courses. A Mou has been signed
between Indira Gandhi National Open University and our College
for academic collaboration where various UG, PG, Diploma and
Certificate courses are offered on distance mode. Such a
collaboration provides an opportunity to the students of our
college to pursue job- oriented courses, like Masters in Social
Work, Library Science, Travels and Tourism, Rural development,
Food and Nutrition, Translation Courses, and others at the IGNOU
Study Centre (LSC 28162). Classes of all of these courses are
held online.

Extended Profile

1.Programme

1.1	**772**
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	[View File](#)

2.Student

2.1	**1369**
Number of students during the year	

File Description	Documents
Data Template	[View File](#)

2.2	**679**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	[View File](#)

2.3	**513**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	**65**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**121**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**63**
Total number of Classrooms and Seminar halls	

4.2	**113.43916**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**122**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution prepares an academic calender as per the master calender of the University of Calcutta.The institution follows a central master routines and Departmental routines stringently to ensure completion of the syllabi in the prescribed time. Periodic internal assessment (IA) and tutorialstests are conducted

meticulously, the result of which are taken into account for designing learner centric approaches for improvements of the students examination results and their learnings. All the departments formed seperate class specific groups in various social platforms for easy and effective communication with the students for sharing the study materials. The IQAC of the instituion held meetings with all the students of each of the department seperately for collecting their feedback and subsequent improvisation of the system. The evaluation of the students through the semester end examination were conductedas per the modus operandi prescibed by the affiliating University with the marks being uploaded in the University Examination Portal whereas copies were preserved at the college end also.

Link for Academic Calendar: https://vcfw.org/academic-calendar.php

Link for Routine:
https://vcfw.org/master_routine_for_graduation.php

Link for Examination routine: https://vcfw.org/cu-exam2022.php

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	[https://vcfw.org/academic-calendar.php]()

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar is published on a regular basis by the College at the beginning of each academic session in order to give students.Annual Quality Assurance Report of VIDYASAGAR COLLEGE FOR WOMEN an idea of the upcoming major curricular, co-curricular and extracurricular activities in advance. The Academic Calendar adhering to the calendar of the affiliating university, outlines the tentative dates of (a) commencement of classes for each semester and orientation programme (b) dates of Tutorial submissions, (c)dates of Internal Assessments, (d) dates of University Examinations,(d) list of holidays, (e) major College events, like Annual Sports, annual Prize distribution, Intra- and Inter College Competition, exhibition and other Cultural events. The College makes every effort to ensure maximum compliance to the schedule mentioned in this Academic Calendar. Besides the Tutorial and Internal Assessments that are a part of the CBCS-based Term-

End Examinations, individual teachers take revision tests, quizzes, assignments in order to evaluate the understanding of students on topics taught. Remedial Classes are arranged for students to improve their performance. During Mentorship classes too, students approach their mentors to seek advance references, clarify doubts. Thus, every pro-active effort is made to create an ambience in which students can constantly interact with all teachers to enrich the teachinglearning process.

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Link for Routine: https://vcfw.org/master_routine_for_graduation.php

Link for Examination routine: https://vcfw.org/cu-exam2022.php

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	[https://vcfw.org/master_routine_for_graduation.php](#)

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course

system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

`34`

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

`10`

File Description	Documents
Any additional information	[View File](#)
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

`638`

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

`638`

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College lays emphasis upon imparting holistic education to its students. The teaching-learning process is further enriched by laying emphasis upon incorporating discourses on Ethics, Gender sensitivity, importance of conservation of Environment and the need for Sustainability.The Nari Samsad cell arranges seminars for the awareness among the students regarding gender sensitivity and women empowerment. Apart from Core courses related to the mentioned topics some departments have opted for Discipline Specific Electives and skill enhancement courses that have the afore-mentioned points directly as part of the CBCS curriculum. The departments organize seminars/webinars, lectures, that impart knowledge about the aforementioned values. Green club proactively organize enviroment oriented awareness activities. College maintains a rain water harvesting unit to environment friendly campus. E-garbage is disposed through professional agencies.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

15

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

786

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://vcfw.org/pdf/IQAC/feedback-2022-2023.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1424

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

119

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The classes resumed in the offline mode strictly adhering to the college routine. Slow and advanced learners were identified by the teachers based on their interaction during the class hours avoiding any discriminatory approach. Result of the previous semesters were also taken into consideration for the advanced semester students. Remedial classes as per requirement were arranged for the slow learners. Individual face to face interaction sessions are conducted as per need to address the strength and weakness of the learner.

Advanced learners are encouraged and motivated to take part in various seminars and workshops that enabled them to listen to eminent scholars of the respective fields to supplement their thirst of knowledge and skill. The students were also encouraged to participate in various intra- and inter-college symposium, competition and exhibitions. Several inter-college exchange programme also enabled exposure to diverse aspects of learning. Advanced learners were also provided with additional resource materials such as research article, book chapters etc. to met their curiosity of knowledge.

All the students are required to participate in the student seminars either individually or in small groups by preparing some lecture presentations on some contemporary topics related to the subject and to present the same. Field excursion and onsite visit to various locations or institutions acted as stimuli that acted as a source of motivation for both the slow as well as advanced learners.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1369	65

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Field trips and educational tours are organized by several departments of the college as per the syllabus defined by the affiliating University. It providesstudents ascope of experiential learning. Department of Zoology, Botany, Geography, Physiologyorganized field trip/excursions as part of Experiential learning. Students Magazine "Lakkho" was published in 2022-2023. Bengali department magazine "Hathe Khori" was published. Students of English department participated in Debate and paper presentations in other institutions. In Arts and Science Fair and exhibitions, students showcased of all departments theirtalents,

For participative learning students' seminars are conducted by all departments of the college. Students of are mandatorily required to make some powerpoint presentation related to their subject, participation of every students in such events are ensured by the faculties.

The NSS unit of the college also organized different activities like teaching slum kids.

For problem solving methodologies different assignments, project report writing based on field visits, report writing etc were provided to enhance the critical thinking, analytical assessment and the thinking ability of the students. Students regularly participate in Drama Competition as part of their drama club activity.

File Description	Documents
Upload any additional information	[View File]()
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college is very well equipped with organized ICT resources. The Computer lab, smart classrooms and other audio-visual resources make the teaching learning process more attractive and effective. All the departments have dedicated Whatsapp groups for every class of students for sharing soft copies of the study materials, audio clips, video links and other learning resources. All the teachers facilitated the teaching learning process more effectively by using computers, laptops, LCD projectors and other facilities available in the institution. Uniform allocation of smart classrooms to all the classes of students was ensured by incorporating such rooms in the college routine. Smart boards, smart classrooms and other audiovisual resources were utilized to their maximum potential for effective teaching. Several lab based departments are equipped with Laptops, LCD projectors that makes the learning process very effective. The college library supplemented the learners and the teachers by providing internet facilities for accessing e-journals, e-books, and various other online learning materials.

File Description	Documents
Upload any additional information	[View File]()
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://vcfw.org/facilities.php

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

63

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

65

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

51

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

824

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

A robust mechanism of Internal Assessment abiding the regulations laid down by the affiliating University is prevalent in the institution. The internal assessment in the current CBCS mode students are given weightage over two components - Attendance and Project/ short format tests including MCQs etc. The students are informed well in advance about the schedule and are also prepared as required. The students are informed periodically about their attendance in the classes. The Internal assessments of all the core courses are conducted strictly according to the schedule published by the affiliating University. The modalities are decided beforehand in the meetings of the Academic Subcommittee. Internal assessments are held half-yearly and semester wise. All the teacher - faculties are allocated assessment duties according to the course/paper decided in the departmental meetings. The evaluated scripts are preserved for five years and the marks obtained by the students are uploaded in the University portal. Students are encouraged to share their academic problems with the mentors so that their doubts can be resolved. The sphere of their improvement in writing, presentation skill etc. were communicated individually during evaluation of assignments, class tests etc. such that errors can be rectified.

File Description	Documents
Any additional information	View File
Link for additional information	https://vcfw.org/question-bank.php

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is an efficient mechanism to deal with examination related grievances in the institution. Wherever permissible by the affiliating University scripts are shown to the students. List of eligible candidates for a particular semester examination are informed to the students timely and on finding any discrepancy, they are taken care of by the teachers and the administrative staffs of the college and are resolved in due course of time. Whenever a difference is reported between the result and the performance of a student in the class the teachers attempt to find out the cause and discuss the matter. The academic committee of the college hold meetings to discuss and analyze the results of each semester. Proper documentation of the class attendance as well as the scripts of Internal Assessment is maintained by the respective departments. Grievances related to the external examinations are placed before the Controller's office of the affiliating University within the stipulated time and updates of which are communicated to the incumbents. There exists a very smooth coordination between the concerned departments and the office to take care of the grievances of the students.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://vcfw.org/student-grievancecell.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

During the first few Orientation classes newly admitted students are informed clearly about the content, scope and limitations of the programme and course. Each department of the college communicated all the students about the course outcomes and the programme outcomes; the future possibilities of opportunities or scope pertaining to each course and programmes are discussed thoroughly with the students during the classroom teaching. Course outcomes of all the courses and the programme outcomes are made accessible to the students by uploading the same in the institutional website. This enables the entry-level students to make a decision of her choices before enrolment to a particular subject. The college also motivated and sent teachers to attend special workshops, symposia on course development and its implementation such that a better outcome can be achieved. Faculty members of the departments meets periodically in the departmental

meetings to assess and plan the outcomes followed by revision of
allocation, internalization of the same and necessary modification
of teaching learning approaches in a more specific and structured
manner.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://vcfw.org/pdf/Program%20outcome_VCFW-F.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Every department of the college meticulously followed a well
structured plan for teaching and learning developed before the
commencement of each semester. Student's progress is also
continuously assessed through various kinds of evaluations like
short format tests, interactions in the classroom, etc. Constant
monitoring of the completion of the syllabus according to
allocation within the stipulated timeframes is done at the
departmental level. Mentoring sessions are also organized
regularly, need based personal counselling supports are provided
to the students with the help of college designated personal
counsellor. The Principal and the IQAC meetthe students of every
class to listen to their viewpoints regarding teaching learning
process. In addition, the institution also has its own feedback
collecting mechanism with specific questions related to teaching
learning process. After analysis of the response received
necessary measures were taken to resolve the issues. Every
department of the college maintains the records of their students'
vertical progression. The departments perform a comprehensive
analysis of the results of every semester, the report of the same
are presented in the departmental and Academic subcommittee
meetings.

The college has also a proactive career counselling cell which
organizes workshops and seminars on job opportunities and also
arranges campus placements. Mentoring of students for suitable
placement in jobs and higher education is also done periodically.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://vcfw.org/results/Results-Part-III-Hons-Gen-Students-2022.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

368

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://vcfw.org/pdf/Annual_Reports/VCFW_AR_2022_23.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://vcfw.org/pdf/IQAC/IQAC-sss-2022-2023.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

13.32855

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://dstbt.bangla.gov.in/

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

21

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

17

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

78

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

A Committee of extension activity is involved in creating an awareness of selfless service to the community to upgrade the same to the era of hope trust and cooperation . In this regard the committee sketches some plans to orrganize such activities with student volunteers . In this year the group of students with the leadership of the Convener Dr Atri Saha and other teachers visited an Old age Home and gifted the residents some milk biscuits tea and tea pot just to show them the respect and concern for them. Another endeavor done is to visit Sundarban area and tp meet the widows and their children whose husbands are vicitim of tiger attack. This creates a feeling of empathy and helping among students .

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

13

File Description	Documents
Any additional information	[View File](#)
Number of awards for extension activities in last 5 year(Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	[View File](#)
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	[View File](#)

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

NCC/ Red Cross/ YRC etc., during the year

290

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

02

File Description	Documents
e-copies of linkage related Document	[View File](#)
Details of linkages with institutions/industries for internship (Data Template)	[View File](#)
Any additional information	[View File](#)

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

24

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	[View File](#)
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Classroom:

There are 63 spacious, well-equipped classrooms available for holding theoretical sessions. All class rooms have internet connectivity. College new building class rooms are well-eqipped with ICT facilities. Air-conditioning facilities are available in few class rooms.

Laboratories:

There are sufficient numbers of laboratories equipped with facilities for conducting practical as per the need of curriculum. The air conditioning system adequateto cool down thelaboratories of the new campus.

Computing Equipment:

Students have access computers and other peripheral equipmentto meet their syllabus requirements. Centralized computer center supports teachers and students to do their day to day work with printing facility.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://vcfw.org/facilities.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural Activities: Institute acknowledges that cultural experiences enrich students to develop their personalities andcommunication abilities. Institute assists students to develop themselves in a desired field and also help them to improve skills such as organizational, presentation, leadership and inter personal communication skills by participating in campus student seminars, inter college debate, quiz and other art and culture related events. Students use the well-equipped, air-conditioned

auditorium with Greenroom and Open-Air Stage for extracurricular,recreational, and cultural events. Students are encouraged byt he Institute to take part in various cultural events including college social "Ichhe-Dana",'Agamoni' Freshers and Fare Well Events many of them organized off-campus. Institute support 'Drama Club' also for their off-campus events. Sports Facilities: Sports are important because they help students to learn discipline and teamwork. Students have access toindoor and outdoor sports facilities at institutes. Students are trained to participate in different inter-college, inter-university sports events.Every year, many sporting events are held,including theAnnual Sports Meet. Yoga Day is celebrated by students, teachers, staff every year enthusiastically.

Gymnasium: A well-equipped gymnasium is provided for students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://vcfw.org/facilities.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

63

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[https://vcfw.org/pdf/facilities/ICTEnabled Classroom.pdf](https://vcfw.org/pdf/facilities/ICTEnabledClassroom.pdf)
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR

in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

55.29697

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Vidyasagar College for Women Library is automated by using cloud hosted open source software KOHA (Version19.05.07.000). The library has automated circulation system with a barcode enabled student ID cum Library Card. Barcode scanner and printer are used and customized circulation report is generated from KOHA database. It helps to maintain the record of issue and return of books.Printed fine payment receipts are provided to the users. The OPAC module of the software allows for a full search of the library database by entering preferred terms, making information retrieval a seamless process. WebOPAC is introduced for remote accessing of library. Students can also access information for their academic pursuits through internet and e-resources such as N-LIST and Open Educational resources. Wi-Fi facility is availableto provide access to library resources. Students and teachers can access latest Newspapers, Magazines and Journals inperiodical section. Sufficient numbers of computers have been installed for the students and faculty. Central library is fully air conditioned.

Name of ILMS software:KOHA Nature of automation:Partial Version:19.05.07.000 Year of Automation: 2017

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://vcfw-opac.l2c2.co.in/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.99

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

33

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college provides required IT infrastructure to the teachers, students for continuing ICT enabled teaching environment. Digital infrastructure such as separate computer centre, Wi-Fi enabled campus, Internet browsing, printing facilities help them access innovative educational resources, acquisition of technological knowledge. Teachers use of SMART Board, Dash Board, Projectors to facilitate effective learning.The college regulary updates IT facilities as and when required. Both the campus of the college are well connected with network. Campus network are connected with high speed ethernet links operating over optical fibre, UTM switches with more than 400mbps. Internet facilities are accessed thorugh a secure firewall Sophos and Anti virus mechanism is also used. The college has initially 17 Access Point (APs) to make campus Wi -Fi enabled. The campus is also fully secured with Close Circuit cameras. The college increases number of CC Cameras as and when required. Faculty and Students can avail the Wi-Fi facilities 24x7, 365 days with a common user-Id. For regular maintenance of network switches, access points , computers, printers and photocopy machines, local vendor has been given the AMC. Library software KOHA is upgraded regularly and maintained in cloud Platform through AMC.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

103

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

58.14218

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institute ensures that available resources are allocated and utilized optimally for smooth running of academic activities. Laboratory attendants keep a record of instruments and equipment maintenance, which is overseen by the department heads and laboratory sub-committee. Computers, printers CCTV are inspected and maintained by college office with help of service providers. The AMC of the appropriate service providers is used to maintain

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Wi-Fi, LAN, Network connectivity and College Website, Office
Software. AMC support helps to maintain physical facilities
watercoolers, photocopiers,Generator, air condition machines,Lift
facilities. Plumbing,electrical maintenance, sweeping and other
building maintenance works are done regularly.

In a library, remedial procedures like as pest controlling,
repairing broken pages, cleaning, and so on are performed on a
regular basis under the supervision of librarians. On a daily
basis, a proper record of visitors (students and teachers) is
kept. The AMC of the appropriate service provider is used for
cloud hosting of library software.

The sports infrastructure is inspected and maintained by sports
committee on a regular basis.
```

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

481

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the

institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

35

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	https://vcfw.org/pdf/capacity_building_skills_enhancement/capacity_building_skills_enhancement.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1195

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1195

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

01

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

101

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

14

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

21

File Description	Documents
e-copies of award letters and certificates	*View File*
Any additional information	*View File*
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	*View File*

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students union of the college is involved in multiple committees of the college. They are members of the committees as follows: 1. Student representative in Governing Body of the college 2. Member of IQAC 3. Member of Scholarship & Kanyashree Committee 4. Member of Sports committee 5. Member of student activity committee 6. Member of students' concession committee 7. Member of students' magazine committee 8. Member of Internal Complaint Cell 9. Member of canteen committee 10. Member of Nari Samsad 11. Member of AdmissionCore Committee 12. Member of Online Admission Commitee 13. Member of Anti-Ragging Committee

14 Students Disciplinary Committee

File Description	Documents
Paste link for additional information	https://vcfw.org/institutional-committees.php
Upload any additional information	*View File*

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

18

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Registration of Alumni Association is under process.

The alumni of Vidyasagar College for Women is under process of Re-Registration. One of the most important ways to keep alumni network engage is to run events, an effort to keep alumni up-to-date with the latest happenings at the institution. The college took steps to make alumni events a success by providing plans on hosting events to team building. Every year, the alumni organizes fair, annual program in the month of June organizing Teachers Day that promoted collaboration, utilization of talents skill and expertise was visible. The fair was fun filled with a economic boost to smaller sectors as they kept a variety of items like textile goods handmade jewelries, homemade food products etc.

The Alumni held its 35th Annual Get -Together at Rammohan Hall on 19th March 2023.

For the expansion of alumni further, new students are being encouraged to join and the number rose to 245. The Alumni donates Prizes to students scoring Highest Marks in University Examination.

File Description	Documents
Paste link for additional information	https://vcfw.org/alumni.php
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

The College abides by the kindred attributes of inclusivity, accessibility and approachability, subsuming female candidates from all sections of the society and chiselling them into educated, confident and compassionate individuals who can face the stormy currents of life with steel grit, boundless resilience and undaunted perseverence.

Mission:

'Gyan, Tyag, Seva'- the three edicts promulgated by the founding father, the great Renaissance stalwart, Pandit Isvar Chandra Vidyasagar, exemplify the mission that Vidyasagar College for Women tries to envisage;

- **Imparting knowledge in a comprehensive and lucid manner, though PPTs, simulations, experiments, educational excursions, classroom-seminars, invited talks, student exchange programmes, Arts and Science fairs, and Inter-College competitions.**
- **Encouraging participation in add-on, job-oriented courses for honing their employalibility skills.**
- **Motivating the students to participate in co-curricular and extra-curricular activities like the NSS, NCC, to instil confidence and compassion in young minds, helping them to develop holistically.**

The teaching-learning mechanism has seamlessly amalgamated both academic and non-academic paradigms, driven by the ulterior objective of empowering with empathy.

The Institutional mission and vision are also evinced by the overall policies of transparency, robustness, decentralization of administrative and decision-making power involving almost all stake-holders.

File Description	Documents
Paste link for additional information	https://vcfw.org/vision-mission.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Effective leadership of our College stringently follows the principles of transparency, robustness, decentralization of power and inclusivity, to ensure optimum participation of all stakeholders in both academic and administrative rubrics of the College. The Governing Body, spearheaded by the President and the Principal(ex-officio Secretary of the Governing Body), along with representations from teaching and non-teaching faculties, industrialists, Govt. nominees and student representative, remains at the helm of College affairs, duly aided by the IQAC that oversees the implementation of quality initiatives in all sectors of the College.Besides several Committees/Cells that are operational, the Governing Body, on the recommendation of I.Q.A.C., has formed a NAAC Steering Committee to supervise preparedness of the College for facing imminent NAAC visit and coordinate workings of severalCommittees working under the auspices of the Steering Committee. The Steering Committee not only keeps track of the progress of work undertaken by several Committees but also collects all data collated by all Committees and drafts the SSR. To ensure transparency further and expedite work organized by Committees, one external member has been included in each Committee.Students too form a significant part of the over all institutional operative mechanism and several committees like IQAC, Students' Activity Committee, Personal Counseling Cell , Students' Magazine Committee and other such Committees have representations from Students' Union.

File Description	Documents
Paste link for additional information	https://vcfw.org/organogram.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Given the fact that the college shares its campus with two other Colleges, effective and judicious strategizing holds the key to optimum usage of available infrastructural resources without compromising on quality enhancement initiatives and advancement of teaching and learning mechanism.The IQAC, an apex body for framing and implementing policies (after due ratification by the Governing body) , had a significant role to play in matters of meticulous yet optimum strategization; the strategies thus framed, primarily focuson the dual objectives of ensuring academic enrichment and psychological well-being of students; the College strives to ensure holistic growth and development of its students who will be well-equipped enough to face the challenges of life; at the same time, every effort is made to instil the qualities of empathy and kindness among them by encouraging them to participate in extra-currucular activities like NCC,NSS etc.The students are furthermore encouraged to participate in academic activities ,to hone their writing skills and speaking abilities.The College has also undertaken infrastructural augmentation during the session as it strives to offer required resources to its students for their intellectual enrichment and development of critical acumen. Since the College prepares for an elaborate and slightly sinuous mechanism for its third cycle of NAAC Accreditation, two significant and relevant State-level and National level Seminars were organized in collaboration with Naac, Bangalore, focusing on variegated nuances and meticulous stratezizations for effectively facing NAAC.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	**Nil**
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

An effective and successful leader is one who leads; at the same time, goes with the flow . Although the Governing Body is at the pinnacle of all administrative and academic activities, power is dissipated among several committees, cells and clubs democratically at the behest of IQAC. The IQAC remains at the helm and all committees and cells conduct their activities after duly informing the IQAC . It must be noted that all duties are assigned through the Principal and Secretary of the college, after consultation with the IQAC.All stakeholders also get to fill in the feedback form wherein they are given a platform to voice their opinions about the academic proficiency & administrative functioning of the college.Teachers too are regularly motivated to publish their research articles, take part in projects or present papers at seminars for augmentation of their knowledge.Students too are motivated to take part in extra curricular, co-curricular, N.S.S and N.C.C activities. As far as appointment and service rules are concerned, the College stringently adheres to the service rules laid down by the affiliating University and, the Govt. of West Bengal.

File Description	Documents
Paste link for additional information	https://vcfw.org/institutional-committees.php
Link to Organogram of the Institution webpage	https://vcfw.org/organogram.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

WELFARE MEASURES FOR TEACHING STAFF:- 1)VIDYASAGAR COLLEGES' EMPLOYEES' COOPERATIVE CREDIT SOCIETY- The Society offers long/short term saving facilities, fixed deposit facilities, recurring deposit facilities and also offers shares for purchase. Members can also apply for long term/special loans from cooperatives in cases of dire need as such loans, if approved, are disbursed at the earliest with low rates of interest compared to other financial institutions. 2) Treatment at subsidised rates , is available for employees on substantive posts, under West Bengal Health Scheme in case of hospitalization3) A fund has been created with recurring contribution each month, from all members of the Teachers' Council, to meet any unforeseen expenditure or to provide help to any teaching/non-teaching faculty in dire need. 4)Loan applications from the Provident Fund are promply processed by the Provident Fund Committee for necessary action and quick disbursal. 5) Teachers joining on substantive posts, are paid a part of their salaries in advance before their fixation of pay.

WELFARE MEASURES FOR NON-TEACHING STAFF:- All non-teaching employees occupying substantive posts, may seek membership of the Cooperative Society by filling in the joining form. 2) Loan applications from the Provident Fund are promply processed by the Provident Fund Committee for necessary action and quick disbursal. If so required, they may also appeal to the Teachers' Council for financial help.

File Description	Documents
Paste link for additional information	https://wbhealthscheme.gov.in/Home/wbhs_search_hoo_codeaspx.aspx
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

12

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

31

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal of teachers is obtained from academic diaries where day-to-day activities of all teachers are recorded. These diaries are forwarded by the Principal of the College after due ratification by the HOD who ensures that all information

entered by the concerned teacher is correct to the best of her knowledge and ability.However, it is only during Career Advancement Scheme or CAS that a meticulous report of all academic and administrative works of a teacher is generated.All teachers appointed on substantive posts, have to prepare selfappraisal documents after 4/5/6 years of completion of service, for promotion from stage 1 to stage 2. Such documents are then verified by the IQAC before being approved and forwarded by the IQAC Coordinator for further necessary action. Students' feedback too is accepted as a parameter for self-appraisal of teachers. An analysis report of such a feedback is generated and uploaded on College website for perusal.Students' feedback on non-teaching faculty plays a crucial role in self-appraisal of all non-teaching staff. Feedback analysis of all feedback thus received, is uploaded on College Website. The Principal , along with the IQAC Coordinator, may choose to meet any teaching/non-teaching faculty who might not have received a favourable feedback and, advise him/her to rethink, re-calibrate and re-work on his/her interaction with students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal and External finanacial audits are regularly conducted to ascertain the financial health of ourinstitution.Internal audits are conducted by an auditor selected by the HOI, in consultation with the Governing Body of the College. External auditor is recommended by the Govt. of West Bengal. The Financial Audit for F.Y. 2022-23is underprocess by Pusty Audit Firm (internal auditor) and Prashant Kumar (Govt. appointed auditor).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

5101.00

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	[View File](#)
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Effective strategization and judicious spending are the keys to optimal utilization of funds available to this grants-in-aid College. Yearly internal and external financial audit verify all financial transactions and hand over the Audit Certificate. Regular and yearly auditing is essential for ascertaining the financial rubric of the Institution.Salaries of all teachers and non-teaching staff are paid from the Govt. Exchequer and, day to day expenditure is meted out from fund obtained from fees paid by students, sundry sale of scrap materials including old newspapers and payment received from hostel boarders and fines collected by the College Central library from dafaulting students. Bank interests from fixed deposits and savings accounts are also utilized to meet regular expenditure of the College like maintenance/upgradation/ extension of infrastructural resources, payment for AMCs, payment for security guards, payment of electricity bills and broadband connection, payment of annual subscription for online resorces and newspapers, upkeep and upgradation of the college library , payment for casual staff , payment for cleaning staff and other miscellaneous expenses.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

STRATEGY

DEPLOYMENT

1)Augmentation of knowledge in areas of research and critical perspectives Teachers are continuously encouraged to present papers at conferences and publish papers in UGC-Care listed journals. 2)To develop critical acumen among students. Organizing class seminars, webinars, talks by invited speakers 3)complementing theoretical knowlegde with practical accountability Organizing educational/study tours 4)fostering group learning and a sense of camaraderie among students Inter and intra-college sciece and arts exhibitions. 5) encouraging community enrichment programmes Such programmes like blood donation camps, donation of dresses/blankets, drawing competitions usually undertaken by the N.S.S. and NCC Units of the College. 6)Instilling kindness and compassion among her students Donating blankets, dresses, dry food to the tiger widows of Maipeeth and downtrodden section of Ushuldunri. 7)Enriching employability of students Certificate and add-on courses were conducted like French Course, Beautician Couse, a Course in self-defence and others. 8)Ensures inclusivity and togetherness. Activities undertaken by Commttees through decentralization and constant supervision, 9)fostering intellectual enrichment through e-resources Access to J-Gate, ProQuest, N-List, E-Resources through Institutional Library account.

File Description	Documents
Paste link for additional information	https://vcfw.org/library-resources.php
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The teaching-learning mechanism of the College meticulously ensures effective dissemination of knowledge through a

comprehensive, student-friendly teaching-learning modethat seamlessly blends conventional chalk-and-duster mode of imparting knowledge along with smart devices and interactive podiums. Such a mechanism is updated on a regular basis as latest pedagogical innovations are incorporated to ensure learning through power point presentations, simulations, projects, including talks on personal grooming, confidence building, writing of resume; Career counselling sessions provide employment opportunities to our students through campus interviews.To address the issue of tottering mental health of our students, the IQAC, along with Personal Counselling Cell, has organized Personal Counseling sessions for our students. To corroborate the kindred ideals of 'Gyan,Tyag,Seva', participation of students in social service initiatives through NSS and NCC, is highly encouraged; the College meticulously takes care of the holistic needs of our students, setting up the podium curated to address student-specific needs. The Academic Sub-Committee convenes after each examination and makes hair splitting analysis of results of students, suggesting corrective measures for their improved perfomance in the future. Parents'-teachers' meet is convened once/twice a year to discuss the academic progress of students, their attendance and also to address issues/clarify queries of guardians. Feedback provided by students and other stakeholders also serves as an authentic yardstick to meticulously analyse the teaching and learning mechanism. Academic and Administrative audit too playa vital role in ascertaining the parameters of excellence through meticulous analysis of learning outcomes.

File Description	Documents
Paste link for additional information	https://vcfw.org/pdf/IQAC/feedback-2022-2023.pdf
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://vcfw.org/pdf/Annual_Reports/VCFW_AR_2022_23.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender cell organised a series of events for students between December 2022 to March 2023 and the efforts of the students were recognised by way of presenting awards and certificates on the day of International Woman's Day celebration . The different activities of the series include a) Article writing competition, on " An ideal woman in your eyes" (24.09.2022). b) Debate competition in collaboration with Activism Social Science Club, Kolkata (07.01.2023) c) An exhibition of gorgeous handcrafted items made by the students (24.03.2023).

The Cell organised a talk on 24th March, delivered by Dr Susmita Bhattacharyya, Department of Sociology, Calcutta University. Political Science Department organised a one day National Level Seminar on "Refugee Problem:Then and Now" on 15th May 2023 with three eminent speakers from different national institutions.

(https://vcfw.org/pdf/gender_cell_nari_samsad/report-2023-revised-nari-samsad.pdf)

- **Safety and Security measures are maintained in the campus for girls.**
- **CCTV cameras at strategic positions in the College and Hostel premises provide 24x7 security to all stakeholders.**
- **The college has a common room for recreational activities.**
- **The college has sanitary napkin vending machine installed in the toilet.**

- ○ **Grievance Redressal committee and anti-ragging committee address student grievances.**
- ○ **Personal and Career Counselling Cell organisewebinars and counselling sessions.**

File Description	Documents
Annual gender sensitization action plan	https://vcfw.org/pdf/gender_cell_nari_samsad/report-2023-revised-nari-samsad.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://vcfw.org/pdf/facilities/student-facilities-2022-2023.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There has been efforts to grow consciousness among the students and the staff for generating less waste.

Solid Waste Management---

Wastes like plastic, papers, newspapers, metals, glass are collected and sold to respective vendors for recycling. The college has functional MOU with a vendor Vital Waste in this regard. Efforts have been made to restrict use of plastic on campus.

Liquid waste management:

All liquid wastes are passed through a well- maintained drainage system, that is connected to the main drain of KMC.

E-waste management:

E waste materials like non-functioning desktops, UPS, motherboards, hard drives, calculators, cartridge, photocopying machines, non-functional old electronic instruments, old fans and lights are stored in a separate place till they are disposed off through e-waste management system. The institute has MOU with Vital Waste for recycling of the E-Waste as per guidelines of the Pollution Control Board.

Hazardous Chemicals and Radioactive Waste:

The campus is completely free from any kind of radioactive waste, as no radioactive materials are used anywhere on the campus. The current CBCS curriculum lays stress on green chemistry and common forms of chemical wastes like heavy metals, corrosive liquids, and organic solvents are no longer in use in the laboratories.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://vcfw.org/pdf/waster-management-AQAR/waster-management-AQAR-2022-2023.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment	B. Any 3 of the above

5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File]()
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	[View File]()

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The constant endeavour of the college is to ensure that diverse learners – those from different socio-economic strata, with different interests and ways of learning –will be part of mainstream education.

The college celebrated International Mother Language Day on 21.02.23. The importance of preserving our traditional knowledge and cultures was emphasised by various speakers. Hindi Department celebrated Hindi Divas. Debate, essay writing, drama, dance and vocal music competitions were successfully organised on the occasion of celebration of the Birth Anniversary of Pandit Ishwar Chandra Vidyasagar. Besides, National Science Day, Rabindra Jayanti, Yoga Day, Womens' Day, Teachers' Day, Annual Sports, College Social, Freshers Welcome, Farewell Programmes are organized every year to promote unity in diversity. This year a Science and Arts Fair was held on 4th May 2023.

We believe in this credo of Unity in Diversity. That is why our students respect the difference and uniqueness of all religions, languages and cultures.

Our college has 4 language departments: English, Bengali, Hindi, Sanskrit, as well as an add on course for French language, which is a pointer to its linguistic and cultural diversity.

Motivational lectures are arranged where eminent resource persons

from various fields enthuse students for their holistic development.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- Our College celebrates Independence Day.
- The Electoral Literacy Club of the College carries out various activities to create an understanding among the students about their rights and social responsibilities through Legislative Assembly visits, participation in youth parliament, street play, etc.
- We motivate our students to work for NCC, NSS, conserve water, electricity, natural resources and protect all institutional properties. Our two NSS volunteers, Durba Naskar and Payel Dutta received the Kanyashree excellence award from the Govt. of West Bengal at a special event on 14.08.2022 for their outstanding work during the Covid pandemic period.
- To promote harmony and the spirit of common brotherhood amongst all the people of India transcending religious, linguistic and regional or sectional diversities.
- To renounce practices derogatory to the dignity of women.
- To value and preserve the rich heritage of our composite culture.
- Various activities like campus cleaning drives, health check up camps, blood donation camps, outreach programmes through NCC and NSS.
- To safeguard public property and to abjure violence.
- To strive towards excellence in all spheres of individual and collective activity, so that the nation constantly rises to higher levels of endeavour and achievement.
- We sensitize our students to Rights against Exploitation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrated national and international commemorative days, events and festivals such as, International Yoga Day;Independence Day; International Women's Day;National Science Day;Mother Language Day; Hindi Diwas; Rabindra Jayanti;Teachers day; Swaraswati Puja and Vidyasagar Birth anniversary.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1: Title of the Practice: Arts and Science fair.

Best Practice 2: Title of the Practice: NOT ME, BUT YOU'-SERVING COMMUNITY THROUGH 'GYAN,TYAG,SEVA

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Year-long bicentenary celebration of Pandit Ishwar Chandra Vidyasagar is a flagship programme of the institution. The Bengal luminary's bicentenary, on whom our institution is named, did seek to achieve a viable diffusion of the values infused in the thinking and work of Vidyasagar in contemporary society. Events that outlined the grand celebrations, engaged with the literary, social, educational, scientific, and philosophical dimensions of his works. Ranging from his commitment and intellectual investment in projects of social reform and women's empowerment, the year-long celebrations highlighted Vidyasagar as the pioneer in transforming the crusade against child marriage and other atrocities against women in society. We did hope to span the whole gamut of issues tackled by Vidyasagar's keen intelligence and his deeply sensitive self that touched the chord of every beating

heart in his native land. On 26 September, 2022, Sri Vivek Gupta, President of the Governing Body of our college graced the occasion. Prof. Chinmoy Guha delivered the Vidyasagar Memorial Lecture. Dr. Kamal Kishore Misra, Head, Sanskrit Department, Calcutta University, was an invited speaker. Inter College Competition featuring Songs, Creative Writing, Drama and Debate were organized as part of experiential learning.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan of Action

1. Organizing Job Fair (inter college job fest) for students.
2. Workshop for entrepreneurship for better job opportunities.
3. Science and Arts fair for participatory and experiential learning of students.
4. To initiate MOUs with two colleges in the ensuing year.
5. Academic and administrative audit.
6. ICT enabled classroom in maximum no. of rooms in New Building.
7. To organize State Level Seminar in collaboration with other colleges and institutions.
8. To Strengthen and develop knowledge Incubation Center.