<u>VIDYASAGAR COLLEGE FOR WOMEN</u> 39, SANKAR GHOSH LANE, KOLKATA – 6.

Date: 30/09/2020

1. Walk-in-Interview: Date: 06/10/2020 Time: 10AM Reporting Time: 8 AM -10 AM

In partial cancellation of earlier advertisement No. Recruit/NTS/2018 Dated 04/06/19 published in Sangbad Pratidin, The Statesman and Samagya it is hereby notified that for the purpose of selection of Group D post from Indian Nationals in Vidyasagar college For Women a **Walk-in-Interview** will be conducted as per recruitment rule of the department of Higher Education, Govt. of West Bengal on 06/10/2020 at 10 AM in the college premises.

Detail of the Group D post given below:

Sl.	Name of the	No. of	UR/SC/ST/OBC	Pay	Grade
No.	post	post		Band	Pay
1.	Electrician	1	UR	4900-	1800
	Cum Caretaker			16200	
	GrD				
	Peon				
2.	GrD	1	UR	4900-	1700
				16200	
3.	Laboratory Attendant(Computer) - GrD - UR	5	UR-3. Sc-1.ST-1	4900-	1700
	Laboratory Attendant (Film Studies) - GrD - ST			16200	
	Laboratory Attendant (Chemistry) - GrD – UR				
	Laboratory Attendant (Zoology) - GrD – SC				
	Laboratory Attendant (Geography) - GrD - UR				
4.	Guard. GrD	1	UR	4900-	1700
				16200	
5.	Karma Bandhu	1			

Educational Qualification:

- 1. Electrician cum caretaker: Gr. D Class VIII Pass with experience as per Govt.rule.
- 2. Peon: Gr.-D Class VIII Pass with experience as per Govt. rule.
- 3. Laboratory Attendant: Gr.-D Class VIII Pass with experience as per Govt. rule.
- **4. Guard : Gr.-D -** Class VIII Pass with experience as per Govt. rule.

Age Limit:- For General Candidate upto 40 years, SC/ST relaxation of 5 years as per Govt rules.

Selection procedure as per Government Rule.

For Group D Post.

- a) Interview for 30 marks.
- **b**) Candidates engaged on contractual or temporary mode in the concerned college for a period more than two years shall get additional five marks for work experience in the interview as compare to other candidates provided that the candidate is within the prescribed age limit.
- c) candidates having knowledge in computer operation in MS office will also get additional five marks as compared to other candidates provided that the candidates is within the prescribed age limit.

General Instructions:

- 1. All the candidates are requested to follow COVID-19 protocol.
- 2. Candidates must maintain Physical distance among them in the campus.
- 3. All the candidates must wear Masks, head cap. Without these candidate will not be allowed to enter in the Interview Room.
- 4. Candidates must bring their own hand sanitizer and use it in regular intervals.
- 5. In the sitting room, all candidates must maintain physical distances and all other protocol of COVID-19.
- 6. An application form is uploaded in the 'Recruitment' section of college website (www.vcfw.org) and also attached with this advertisement. It is preferable to take a printout of the Application form and filled it up for submission at the time of interview. However, a print out of the blank form can be obtained from the college and need to be filled up before entering the Interview Room.
- 7. Candidates must bring all stationery such as Pen, Stapler, Glue, thread etc with them. College will not provide any stationery to the candidates.
- 8. Candidates must bring their own water bottle with water.
- 8. Candidates must bring Xerox copies of all relevant documents along with original documents. Documents will be verified at the time of Interview.
- 9. Separate application form is to be filled up for each post applied. Xerox copies of all relevant documents are to be attached for separate application.
- 10. Candidates must bring one copy of their recent colour passport photo for each application.
- 11. All the guidelines given by the college authority at the time of interview should be strictly followed.
- 12. College gate will be opened at 8 AM on the date of interview and be closed at 10 AM. No candidate will be entertained thereafter.

VIDYASAGAR COLLEGE FOR WOMEN 39, SANKAR GHOSH LANE, KOLKATA – 6

Website: www.vcfw.org

$\begin{array}{c} \textbf{Application form for recruitment of Non-Teaching Staff (Group \, D)} \\ \textbf{through } \underline{\textbf{Walk-in-Interview}} \ \textbf{Mode} \end{array}$

Post Applied for:		Date:		
	For office t	use only		
Checked ar verifie		о.		Attach
Sign. Of Authorize person	ed	Sign. Of person	Authorized	Passport photo
			-	ignature of the Candidate
1. NAME (Capital	Letter) :		.	ignature of the Candidate
2. FATHER'S NA	ME :			
*3. DATE OF BIRT	TH :	4.	GENDER	₹ :
5. PERMANENT	ADDRESS :			
6. PHONE NO.	:			
7. E.MAIL ID	:			
8. MARITAL STA	ATUS :	9	. NATION	ALITY:
10 RELIGION	:			
*11 CATEGORY (Gen/	SC/ST) :	121	MOTHER TONG	GUE:
*13 AADHAR NO	:			
*14 EDUCATIONAL	QUALIFICATION	:		
Examination	Subjects	Year of Passing	R	emarks

Examination	Subjects	Year of Passing	Remarks

^{*15} ANY OTHER INFORMATIONS: (Details of previous employment/experience)

*16 KNOWLEDGE IN COMPUTER OPERATION IN MS OFFICE: YES/NO

I do hereby declare that all the information made in this form are true to the best of my knowledge. Any discrepancy shall be liable for cancelation of my candidature.

Full signature of the applicant with date

N.B: * Original of all relevant documents should be produced at time of interview for verification