



VIDYASAGAR COLLEGE FOR WOMEN

COMPLAINTS/GRIEVANCE FORM

Name of Student:

Roll No:

Section:

Year :

Grievance: Please write down your remarks about any/all of the following

1. Infrastructure

a) Cleanliness of classroom

b) Fan, Light, Blackboard, Table, Chairs, Desks

c) Equipment of laboratory

d) Washroom/Toilet

e) Drinking Water

f) Need for waste paper baskets

g) Need for first aid /sick room

2. Library

a) Stock of books for General and Honours

b) Availability of books/issue of books

c) Difficulties encountered in library timing, if any

d) Any other relating to library

3. Teaching

a) Regularity of classes, tutorials, practicals

b) Teaching aids

c) Need for extra teachers in the department

d) Whether syllabus covered or not

e) Whether teachers give you extra time during college hours in the college premises for solving your academic problems

f) Opportunities needed to develop extracurricular activities
(name activities you would like to be taught)

4. Any issues related to Hostel/Canteen /Gymnasium

5. Response pattern of the Office Staff/ Scholarship related

6. Examination/Evaluation related

Any other Grievance/suggestion that you may have or any other development you would like to see in college