VIDYASAGAR COLLEGE FOR WOMEN
39 SANKAR GHOSH LANE, KOLKATA – 700 006

TENDER NOTICE: VCFW /Silver Plated Memento/SACT-Guest/2025-26
Dated 12.09.2025

Sealed tenders are invited from Reputed/Enlisted Vender for "**Silver Plated Memento with Wooden and Velvet finished Box**" for the State Aided College Teachers and Guest Faculties of the college. Quotation should be addressed to "The Principal, Vidyasagar College For Women, Kolkata-700006". Mention the subject of your quotations as "Silver Plated Memento with Wooden and Velvet finished Box" against the advertisement published in college website dated 12/09/2025. The Tender paper shall be received in the college office between 8.00 AM and 1.00 PM within 10 days from the date of publication of the tender notice.

SL No.	Description of item	Quantity	Rate (Rs.)	Amount (Rs.)
1	**Broad Specifications for Silver Plated Memento with Wooden and Velvet finished box:** **Material & Design:** Premium-quality seasoned wooden base with dark brown/walnut finish, slanted display design with firm back support, smooth edges and durable, scratch-resistant surface. **Metal Plate:** Round-shaped brass/metal alloy plate with high-quality silver plating, mirror-finish polish and decorative embossed border, tarnish-resistant and suitable for long-term display. **Size & Customization:** Overall size approximately 12 inches with round plate of about 10 inches diameter; provision for clear and permanent laser/chemical engraving of institution name, event details, recipient name, date/year and logo. **Quality & Packaging:** Uniform finish with no defects, securely fixed components, and individual protective packaging with foam/thermocol and sturdy outer box for safe transportation. **NB:** Each memento will have individual personalisation, i.e., different name and designation/text on each memento, as provided by the institution.	22		
	Total			

Sutapa Ray

Dr. Sutapa Ray
Principal ,
Vidyasagar College for Women

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