



**VIDYASAGAR COLLEGE FOR WOMEN**  
**8A, SHIBNARAYAN DAS LANE, KOLKATA-700006**

***TENDER NOTICE: VCFW/ Silver Plated Memento /2025-26***

**Dated - 12/09/2025**

Sealed tenders are invited from Reputed/Enlisted Vender for “Silver Plated Memento with Wooden and Velvet finished Box” Quotation should be addressed to “The Principal, Vidyasagar College For Women, Kolkata-700006”. Mention the subject of your quotations as “Silver Plated Memento with Wooden and Velvet finished Box” against the advertisement published in college website dated 12/09/2025. The Tender paper shall be received in the college office between 8.00 AM and 1.00PM within 10 days from the date of publication of the tender notice.

**Broad Specifications for Silver Plated Memento with Wooden and Velvet finished Box -**

**Material & Design:** Premium-quality seasoned wooden base with dark brown/walnut finish, slanted display design with firm back support, smooth edges and durable, scratch-resistant surface.

**Metal Plate:** Round-shaped brass/metal alloy plate with high-quality silver plating, mirror-finish polish and decorative embossed border, tarnish-resistant and suitable for long-term display.

**Size & Customization:** Overall size approximately 12 inches with round plate of about 10 inches diameter; provision for clear and permanent laser/chemical engraving of institution name, event details, recipient name, date/year and logo.

**Quality & Packaging:** Uniform finish with no defects, securely fixed components, and individual protective packaging with foam/thermocool and sturdy outer box for safe transportation.

**Quantity:** 125 (One hundred twenty-five) numbers, with individual personalisation, i.e., different name and designation/text on each memento, as provided by the institution.

Dr. Sutapa Ray  
Principal  
Vidyasagar College for Women



Principal  
VIDYASAGAR COLLEGE FOR WOMEN  
Kolkata-700 006